Date | time 1/11/2017 7:04 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of

Type of meeting Board Meeting Directors Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Note taker Ryan Sundberg

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Ryan Sundberg

Not present: - Nick Enblom

Board of Directors: Alex Spitsberg, Cal Thelen, Grant Dunham, John Brewinski, John Marchell, Nick Corbett

Not present: - Brady Hoffman, Dan Delvalle

Agenda Outline - *Bold font items presented for approval

Description Presenter Time Limit

- Roll Call
- Call the Meeting to Order 7:04 PM
- Review/Approval of December Meeting Minutes
 - Any updates or amendments? none

Motion made to approve December 2016 Meeting Minutes.

Motion by – <u>John Brewinski</u>

Second by – Jason Whitesock

The motion was carried unanimously

- Treasurer Report
 - Account Status
 - Expense Report

Owe Grant Dunham \$196.56 for remainder of tables

Owe Ryan Sundberg \$150 for chairs

Nick and Larry will be meeting to go through end of year paperwork (2016)

Sold just over 400 raffles tickets.

Misc Items (Mail Review)

- Old Business
 - Island Update
 - a. Project Wrap Up
 - NDYAAC North Dakota Youth Archery Association Club
 - a. Sent a second letter requesting donations. A motion was made to donate \$250 to the group.

Motion made to donate \$250 to NDYAAC.

Motion by – John Marchell

Second by – John Brewinski

The motion was carried unanimously

- New Business
 - Events
 - a. Frosted Arrow Jan. 21st
 - Post flyer and signup sheet
 - Cash for register
 - Wavier Sheets Need to see if we still have waivers printed
 - Door Prizes Last year Scheels donated some gift cards
 - b. March Madness Mar. 11th
 - Get flyer completed, sent to NDBA and posted at range
 - Banquet Scheduled for Friday April 21st.
 - Venue Ryan recommended trying the Red Roof Inn as a trial run for the state shoot.
 Everyone was okay with this, Ryan will work on getting prices.
 - Raffle Prizes Discussed what to do about raffle prizes, spent \$1000 last year. Nick Corbett will start looking into raffle items

Motion made to spend \$1000 - \$1500 on raffle prizes for the event.

Motion by – John Brewinski

Second by – Grant Dunham

The motion was carried unanimously

- d. Youth Archery
 - Need to contact Jared Duckstad
 - Dates Start date is Thursday April 6th, goes for 6 weeks. Scheels Youth Day on May 18th.
 - Open Registration
- Building Maintenance
 - a. Sanitary Holding Tank 3 week schedule
 - b. Building Clean Quotation \$90/month for cleaning lobby, bathroom, lounge. Two cleanings per month. Motion made to spend \$90/month for cleanings in the building.

Motion by – Nick Corbett

Second by – Ryan Sundberg

The motion was carried unanimously

AmeriPride-Rugs~(\$86.70/mth)-Will~collect~rugs~twice~a~month~and~have~doors~plus~a~runner~under~the~bow~counter.~Can~cancel~at~any~time,~usually~they~leave~the~rugs~on~the~last~cancel.~Also~include

Motion made to spend \$86.70/month for Ameripride rugs.

Motion by – John Marchell

Second by - John Brewinski

The motion was carried unanimously

- NDBA Senate Bills
 - a. SB 2155 Allow the use of airbows during any gun season.
 - b. SB 2056 Crossbows in archery season for folks above the age of 65. NDBA is against this, if it were to pass the Game and Fish will likely make archery a lottery tag the same as gun season.
- Building Video Surveillance System Looking into the legality of having cameras on-site; would provide security for items which go missing, people shooting broadheads etc.
- Any Additional Items
- Meeting Adjourned 7:49 PM

- Please try to keep the conversation on topic.
- Next Meeting: Feb. 8th, 7:00 p.m.

Date | time 2/8/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of

Type of meeting Board Meeting Directors Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Note taker Alex Spitsberg

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Nick Enblom

Not present: - Ryan Sundberg

Board of Directors: Alex Spitsberg, Cal Thelen, Grant Dunham, John Brewinski, John Marchell, Nick Corbett

Not present: - Brady Hoffman, Dan Delvalle

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 19:06
- Review/Approval of January Meeting Minutes
 - Any updates or amendments?

Motion made to approve January 2017 Meeting Minutes.

Motion by – John Brewinski

Second by – Cal Thelen

The motion was carried unanimously

- Treasurer Report
 - Account Status
 - Expense Report
 - Misc Items (Mail Review)
- Old Business
 - Events
 - a. Banquet
 - Discuss banquet hall details
 It was discussed to try and lower the meal to a max of \$30/per person.
 - b. March Madness
 - Darin Johnson set flyer to NDBA. Shoot is on March 11th. NRA banquet is also in town.
 - We need to post online and send to other clubs.
 - c. Youth Archery
 - Jason to schedule a meeting with Austin Larson and Jarrod Duckstad
 - Registration opens on March 1st
- New Business
 - Building Improvements

a. Back range lighting

Paul is looking into these improvements

- Quotes to replace T12 fixtures with 4'-T8 fixtures
- Quotes to add a couple more 4'-T8 fixtures
- b. RRA Apparel

Alex looking into this, contacting Daydreams, In-Prints, Stengl

- Building Video Surveillance System
 - a. Legal Update

Get "Security Committee" of 2 – 3 people. Will look at the budget and add this into it.

Meeting Adjourned

Motion made to adjourn the meeting.

Motion by – John Marchell

Second by – Paul Byzewski

The motion was carried unanimously

- Please try to keep the conversation on topic.
- Next Meeting: Mar. 8th, 7:00 p.m.

Date | time 3/8/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of Directors

Type of meeting Board Meeting Please read: Meeting Minutes and Agenda

.Facilitator Jason Whitesock

.Note taker Ryan Sundberg

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Ryan Sundberg

Not present: - Nick Enblom

Board of Directors: Alex Spitsberg, Cal Thelen, Grant Dunham, John Brewinski, John Marchell, Nick Corbett, Angelo Vournas

Not present: - Brady Hoffman

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order
- Review/Approval of February Meeting Minutes
 - Any updates or amendments change the December to January.

Motion made to approve February 2017 Meeting Minutes.

Motion by – <u>John Brewinski</u>
Second by – <u>Paul Byzewski</u>
The motion was carried unanimously

• Treasurer Report

- Account Status
- Expense Report

Part of the lighting bill remains, will be sent to Nick E.

Motion made to approve March 2017 Treasurer Report.

Motion by – <u>Nick Corbett</u>

Second by – <u>John Brewinski</u>

The motion was carried unanimously

2017 Budget Review and Approval

A budget was reviewed and developed, took last years and slightly refined it. Nick will move \$2,750 to the capital improvements fund.

Motion made to approve 2017 amended Budget.

Motion by – <u>Cal Thelen</u>
Second by – <u>John Marchell</u>
The motion was carried unanimously

• Old Business

- Events
 - a. Banquet
 - Review menu items

Keeping the price at \$20/member, \$5 discount for couples. Menu was discussed and will be the two-meat buffet; Roast Sirloin and Baked Chicken, Fettuccini Alfredo, Glazed Carrots and Green Beans, Whipped Potatoes with Gravy, and Apple Crisp. Total price/plate ends up being \$24.80.

- b. Youth Archery
 - Targets (Paper and foam) need to get ordered.

Going to order approximately \$250 in fun "youth" paper/foam targets for league.

- Building Improvements
 - a. Back Range Lighting
 - Review Quotes

Quotes were discussed and Paul was waiting on a few more. Looking to be approximately \$1400.

Motion made to spend up to \$1500 while utilizing the low bid.

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Motion by – Ryan Sundberg

Second by – Alex Spitsberg

The motion was carried unanimously
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- Building Video Surveillance System
 - a. Look at options, set spending limit

Discussed the options, would be nice to have at least 4 cameras in the range.

Motion made to spend up to \$1000 on cameras and additional hard drive.

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Motion by – <u>Cal Thelen</u>
Second by – <u>Nick Corbett</u>
The motion was carried unanimously
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New Business

- RRA Logo
 - a. Show preliminary options

Discussed logos, no action taken.

NDBA Club Discount Program / Grant Program

Seems to be beneficial in all aspects, going to look at a bit more.

Any Additional Items

Dan Devalle has been replaced with Angelo Vournas.

Meeting Adjourned

- Please try to keep the conversation on topic.
- Next Meeting: Apr. 12^{th,} 7:00 p.m.

Date | time 4/12/2017 7:00 PM | Location Wild Hog

Meeting called by President

Type of meeting Board Meeting

Facilitator Jason Whitesock

Note taker Ryan Sundberg

Attendees: Executive Committee and Board of

Directors Please read: Meeting Minutes and Agenda

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Ryan Sundberg

Not present: - Nick Enblom

Board of Directors: Alex Spitsberg, Grant Dunham, John Brewinski, John Marchell, Nick Corbett, Angelo Vournas, Brady Hoffman

Not present: - Cal Thelen

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 19:03
- Review/Approval of March Meeting Minutes
 - Any updates or amendments?

Motion made to approve March 2017 Meeting Minutes.

Motion by – Nick Corbett

Second by – <u>Alex Spitsberg</u>

The motion was carried unanimously

• Treasurer Report

- Account Status
- Expense Report
- 2017 Budget Review and Approval

All bills have been paid, carryover money has not been moved yet.

Check to Tim Schuster for \$1100 (banquet prizes; arrows, bow, knives, packs)

Old Business

- Events
 - a. Banquet
 - Prize Update We owe Tim Schuster \$1100 (banquet prizes; arrows, bow, knives, packs)
 - Need to send out email reminder
- Building Video Surveillance System
 - a. Camera's will be installed in May
- Logo
 - a. Review logo updates and select two for voting.

Motion made to bring 3 logos to a vote within the club.

Motion by – <u>Ryan Sundberg</u>
Second by – <u>Angelo Vournas</u>
The motion was carried unanimously

• New Business

- Any Additional Items
- Meeting Adjourned 19:42

- Please try to keep the conversation on topic.
- Next Meeting: May 10th, 7:00 p.m.

Date | time 5/10/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of

Type of meeting Board Meeting Directors Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Note taker Ryan Sundberg

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Ryan Sundberg, Nick Enblom

Not present: -

Board of Directors: Alex Spitsberg, Cal Thelen, Grant Dunham, John Brewinski, John Marchell, Nick Corbett, Brady Hoffman

Not present: - Angelo Vournas

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 7:01 PM

• Review/Approval of March Meeting Minutes

Any updates or amendments?

Motion made to approve April 2017 Meeting Minutes.

Motion by – <u>John Brewinski</u> Second by – John Marchell

The motion was carried unanimously

• Treasurer Report

- Account Status
- Expense Report
- Banguet Financial Recap

Motion made to move the \$4000 carry-over from last year and an additional \$11,000 for savings into the money market account.

Motion by – Cal Thelen

Second by - Nick Corbett

The motion was carried unanimously

Old Business

- Events
 - a. Scheels Youth Archery Shoot
 - May 18th 5pm-8pm
- Building Video Surveillance System

Update 4 camera system; CAT 5 cable; 2 TB storage with 2K resolution. Can add 4 more cameras.

- Back range lighting
 - a. Warranty Work Newly installed RBB lights are out, likely ballasts.

• New Business

- Pop Machine
 - a. Where did the machine go that we had?
 Was pulled due to lack of use, pop expiring and not profitable.
 - b. Do we need another one?

The board discussed and determined there is not sufficient need, most members are not drinking pop these days or bring something.

c. What are our options?

It was discussed to replace the water fountain with a newer version, possibly one that also fills water bottles.

- Spring/Summer Cleanup/Work Day
 - a. Paint Brick
 - b. Clean Back Storage Building
 - c. Move Materials from building storage to back storage building Scheduled for the June 14th 2017 meeting.
- Website Revamp with new color scheme and logo
 - a. Looking for assistance
- Meeting Adjourned 7:45 PM

- Please try to keep the conversation on topic.
- Next Meeting: June 14th, 7:00 p.m.

Date | time 7/12/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of Directors

Type of meeting Board Meeting Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Note taker Ryan Sundberg

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Ryan Sundberg, Nick Enblom

Not present:

Board of Directors: Alex Spitsberg, Cal Thelen, Grant Dunham, John Brewinski, John Marchell, Nick Corbett, Angelo Vournas

Not present: - Brady Hoffman

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 7:01 PM
- Review/Approval of May Meeting Minutes
 - Any updates or amendments?

Motion made to approve May 2017 Meeting Minutes.

Motion by – John Brewinski
Second by – Nick Corbett

The motion was carried unanimously

Treasurer Report

- Account Status
- Expense Report
- Old Business
 - Building Video Surveillance System
 - a. Needs to be installed.
 - Back range lighting
 - a. Warranty Work

Lights were going out, likely ballasts. Being worked on and replaced.

- Website Revamp with new color scheme and logo
 - a. Looking for assistance

New Business

Cleanup/Work Day (Need someone to organize this effort)

- a. Paint Brick
- b. Clean Back Storage Building
- c. Move Materials from building storage to back storage building
- d. Range lighting needs some work
- Yard Maintenance
 - a. Does this need to be hired out?
- Hunter League
 - a. Archery season starts Sept 1st
 - b. Monday Nights 7:00-9:30pm through the month of August (7,14,21,28)
 - c. Open to the Public
 - d. \$15/night Attend 3 nights the 4th night is free. Members will be \$10/night
- Meeting Adjourned 7:49 PM

- Please try to keep the conversation on topic.
- Next Meeting: Aug 9th, 7:00 p.m.

Date | time 11/15/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of Directors

Type of meeting Board Meeting Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Attendees:

Note taker

Executive Committee: Jason Whitesock, Paul Byzewski, Alex Spitsberg

Alex Spitsberg

Not present: - Nick Enblom,

Board of Directors:, Cal Thelen, Grant Dunham, John Brewinski, John Marchell,

Not present: - Nick Corbett, Angelo Vournas, Cole Johnson

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 7:01 PM
- Review/Approval of August Meeting Minutes
 - Any updates or amendments?

Motion made to approve August 2017 Meeting Minutes.

Motion by – John Brewinski
Second by – John Marchell
The motion was carried unanimously

• Treasurer Report

- Account Status
- Expense Report
- Budget Review
- Old Business
 - Parking Lot
 - a. Gravel on the Parking Lot
 - Quoted \$3,000 from Zavoral to lay some gravel down
 - b. Nodak Electric Pole Removal/Underground feed
 - Everything had been approved and just awaiting the completion of project by Nodak
 - Breakdown of the expenses
 - o \$3,000 to move the Pole & \$400 to have electrician to tie everything in.
 - **o** William Demontigny Committed \$500
 - o Tony Anderson \$1,250
 - Archery Range \$1,750

Motion Made to Approve the \$1,750 to pay for the expenses

Motion By - John Brewinski

Second By – Paul Byzewski

The Motion was carried unanimously

- Sanitary Tie-in
 - a. City Project is still not complete. Working on repairs.
 - b. Possibly another month.
- Membership Committee
 - a. Had initial meeting to go questions that we needed answers on from the NDBA.
 - b. Waiting on report back from Jim Bisson.

New Business

- Leagues
 - a. Need to get league rules updated and posted in the range and online.
 - b. Need to schedule captains meeting.
 - Captains meeting scheduled for December 5th, 2017
- 2019 State Shoot
 - a. Get committee's established
- Building Maintenance
 - a. Roof leaks
 - b. Some lamps are out and need replacing. Need to purchase more lamps.
 - c. Sign time clock needs to be removed and photo-eye needs to be installed. Some lamps within the sign are burnt out and are no longer available
 - d. Overhead door on east side of building has still been leaking
- Any additional discussion items?
 - a. Attention brought to adding a traditional league Monday nights, would cost \$50
- Meeting Adjourned 7:49 PM

- Please try to keep the conversation on topic.
- Next Meeting: November 15^{th,} 7:00 p.m.

Date | time 11/15/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of Directors

Type of meeting Board Meeting Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Note taker Alex Spitsberg

Attendees:

Executive Committee: Jason Whitesock, Paul Byzewski, Alex Spitsberg

Not present: - Nick Enblom,

Board of Directors:, Cal Thelen, Grant Dunham, John Brewinski, John Marchell,

Not present: - Nick Corbett, Angelo Vournas, Cole Johnson

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 7:08 PM
- Review/Approval of October Meeting Minutes
 - Any updates or amendments?

Motion made to approve October 2017 Meeting Minutes.

Motion by – John Marchell
Second by – Grand Dunham
The motion was carried unanimously

• Treasurer Report

- Account Status
- Expense Report

Motion made to approve Treasurer Report

Motion by – John Brewinski
Second by – Paul Byzewski
The motion was carried unanimously

Old Business

- Parking Lot
 - a. Nodak Electric Update
 - Frozen ground, Primarily the road, halted the project. It is scheduled to be completed early spring.
 - b. Gravel Update
 - Talked to Dan Zavoral and got his opinion and he doesn't think it would be worth our money to get it in this year.
- Sanitary Tie-in
 - a. City Project is still not complete. Working on repairs. Won't happen until next spring.
- ND Game and Fish Advisory Meeting

- a. Order chairs and tables
 - 11-28-17 is Meeting date, 7:00 P.M. Order tables and chairs for 100 people
- b. Refreshments
 - Check into Hugos for coffee and cookies,
 - Menards for Water
- Leagus
 - a. Captains Meeting Dec. 5th
 - Get Sign-up sheets out
- New Business
 - Pro Shop Request
 - a. No for now, unless things were to expand with the building, or we got into a new building the request could be reexamined
- Meeting Adjourned @ 7:47PM

- Please try to keep the conversation on topic.
- Next Meeting: December 13th, 7:00 p.m.

Date | time 12/13/2017 7:00 PM | Location Archery Club

Meeting called by President Attendees: Executive Committee and Board of Directors

Type of meeting Board Meeting Please read: Meeting Minutes and Agenda

Facilitator Jason Whitesock

Attendees:

Note taker

Executive Committee: Jason Whitesock, Paul Byzewski, Nick Enblom

Cole Johnson

Not present: - Alex Spitsberg

Board of Directors: John Brewinski, John Marchell, Cole Johnson, Nick Corbett

Not present: -Angelo Vournas, , Cal Thelen, Grant Dunham,

Agenda Outline - *Bold font items presented for approval

Description

- Roll Call
- Call the Meeting to Order 7:04 PM
- Review/Approval of October Meeting Minutes
 - Any updates or amendments?

Motion made to approve October 2017 Meeting Minutes.

Motion by – John Brewinski
Second by – Paul Byzewski
The motion was carried unanimously

• Treasurer Report

- Account Status
- Expense Report

Motion made to approve Treasurer Report

Motion by – John Marchell
Second by – John Brewinski
The motion was carried unanimously

Old Business

- Leagus
 - a. 3D Captains Meeting Dec. 19th
- New Business
 - Frozen Arrow Vegas 330 Tournament
 - a. Jan 13th @ 10 am
 - Membership Dues and NDBA
 - a. See Cost Analysis

Motion made to approve Membership Dues and NDBA

Motion by – Nick Corbett
Second by – John Brewinski

The motion was carried unanimously

- RRA Apparel Website
 - a. Stengl's Signature Graphis will develop website specifically for RRA apparel
 - b. We have two options with this opportunity
 - There is no markup on Stengl's price and that will be the price the individuals will pay.
 - There is a slight markup on Stengl's price and proceeds go to the club
 - Ex. A hat would generate about \$1 profit to the club

Motion made to approve RRA Apparel website with minimal profit back to the club

Motion by – Paul Byzewski
Second by – John Marchell
The motion was carried unanimously

- By-Law Changes
 - a. Article III, Section 3
 - Change Board of Directors from 8 to 4
 - This could also be changed to say "the board shall have no fewer than six and no more than nine directors." This would include the Executive Committee
 - b. Article VII, Section 6
 - Change Board of Directors and Executive Committee Meetings from monthly to Quarterly. Executive Committee will meet monthly to go over general business items. If any major decisions need to be made a special Board of Directors meeting may be called as needed
 - c. Why the changes?
 - The Board of Directors is too large
 - Studies suggest that after seven people, each additional person reduces the effectiveness of group decision making.
 - White, Cyrus. <u>"For Nonprofit Brands, Smaller is Better."</u> Perma.cc. The South Cabin Group LLC. Retrieved 2016-08-08
 - There just isn't enough information on a monthly basis to warrant monthly meetings and attendance is lacking for these monthly meetings
- Any additional discussion items?
- Meeting Adjourned @ 7:58PM

- Please try to keep the conversation on topic.
- Next Meeting: January 10^{th,} 7:00 p.m.