

January 26, 2015

Red River Archers Special Board Meeting: Max Hoefs, Colter Dufault, Larry Kalash, Vicki Johnson, Darin Johnson, Nick Corbett, Jim Bisson, John Brewinski, Jason Whitesock

Meeting Called for Decisions on Acquiring 32 x 40 Building:

Slab Quote--\$7,000-flat slab. Price could increase a small amount depending on whether concrete has changed.

Demo/Removal/Minimal fill of excavated building-Hinschberger--\$3,500

Mob of Building--\$4500 for mob to range, \$1500 to move onto concrete slab in spring, \$350 transport/hour--Approx 1 hr. Total \$6350

Check on additional insurance rider on building and blocking from our policy. Movers request demo old building so unit can be placed on that site, after slab is ready slide over to complete mob. Overhead door and walk in doors to be removed before mob.

Fill and slope balance of lot for drainage.

Concerns—locates to be called in, find boundary lines and pins for exact area, elevation grade for proper placement and height of shed slab. 1-2 rows of block to raise height of shed. Wait till Spring for fill and grade material after frost. All items are tabled till next meeting. Vote on time sensitive decisions.

Motion-Mob building, set on RRA yard-Marty motion, Colter 2nd, all approved.

Motion-Demo Building—Jason motion, Darin 2nd, all approved

Motion-Price on topo and elevation of RRA lot-Jason motion, Colter 2nd, all approved.

Demo building needs to be emptied—Bew, Darin, Jim, Jason available this weekend.

Darin has taken IRS forms to city of Grand Forks to see if club is able to qualify for property tax exemption. All that club would have to pay is the police and fire fee. Paperwork is in progress.

NDBA-grant for \$1000-building improvements. Information to be forwarded to Darin or Jon Secord.

ADJOURN

February 11, 2015

Red River Archers Board Meeting: Max Hoefs, Colter Dufault, Larry Kalash, Vicki Johnson, Darin Johnson, Nick Corbett, Jim Bisson, John Brewinski, Jason Whitesock, Marty Egeland, Jeff Sorum, Grant Dunham, Marc Tebelius

Treasurer Report: Larry—Checking, Money Market Balances. Property Taxes paid, ordered gaming permit for the year should receive in week.

Old Business:

Swap Meet-good, Concrete secured, John secured trailer storage for building, Max building down.

Tim Dunham-approved for Eagle Scout Project.

Slab Quote--\$7,000-flat slab. Price could increase a small amount depending on whether concrete has changed.

Demo/Removal/Minimal fill of excavated building-Hinschberger-\$3,500

Mob of Building--\$4500 for mob to range, \$1500 to move onto concrete slab in spring, \$350 transport/hour-Approx 1 hr. Total \$6350

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Motion-Demo Building—Jason motion, Darin 2nd, all approved

Motion-Price on topo and elevation of RRA lot-Jason motion, Colter 2nd, all approved.

Demo building needs to be emptied—Bew, Darin, Jim, Jason available this weekend.

New Business:

Website Info regarding Membership: Form and Website-removed Jim's phone number. Monthly membership night at range: 6:00-7:00 pm before board meeting, 2nd Wednesday of month. 7:00-8:00 pm board meeting. Have 57 fobs to shut off for non-renewal.

EGF Rod and Gun club pulls up old membership renewal form. Will contact club to remove.

Vitals ordered--\$2,494.00 . NDBA animals covered. Darrin will inventory non-competitive targets and place additional for final. This should cover through next year. Rhinehart will give \$250 merchandise discounted items. Club has to display banner at state shoot. Jim motion, Max 2nd order will be 2 Rhino block and 1 woodland buck.

Building elevation and GPS will be donated by RJ Zavoral & Sons, also fill after spring when building is on new slab. Club will place sign up as a sponsorship for their donation.

Vicki spoke with board regarding following a meeting agenda. This would be of great advantage to keep group on task and focused. All in agreement.

Unfinished Business:

Darin has taken IRS forms to city of Grand Forks to see if club is able to qualify for property tax exemption. Amount club would have to pay is the police and fire fee. Paperwork is in progress.

NDBA-grant for \$1000-building improvements. Information to be forwarded to Darin or Jon Secord.

Research membership renewal online, PayPal, Fillable form online, research Fargo club. Research—change website browser for easier use and use PayPal, set fee structure and parameters. Membership renewal compare to Fargo website, Max motion, Vicki 2nd all in favor.

Adjourn: Brew motion, John Marchell 2nd

March 11, 2015

Red River Archers Board Meeting: Max Hoefs, Colter Dufault, Larry Kalash, Vicki Johnson, Darin Johnson, Nick Corbett, Jim Bisson, John Brewinski, Jason Whitesock, Marty Egeland, Grant Dunham, Marc Tebelius

Old Business:

Web site Info regarding Membership: Form and Website-removed Jim's phone number. Monthly membership night at range: 6:00-7:00 pm before board meeting, 2nd Wednesday of month. 7:00-8:00 pm board meeting. Jim has 57 fobs to shut off for non-renewal.

EGF Rod and Gun club pulls up old membership renewal form. Will contact club to remove this.

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Building elevation and GPS will be donated by RJ Zavoral & Sons, fill will be brought in spring when building is on new slab. Club will place sign up as a sponsorship for their donation.

Vicki spoke with board regarding following a meeting agenda. This would be of great advantage to keep group on task and focused. All are in agreement.

Minutes table/approved

Treasurer's Report:

Checking, Money Market Balances. Expenses are building demo, building move and property tax payment, utilities and target inserts.

Purchases of targets and inserts for will be expensed between club and state shoot—Motion by Max, 2nd Colter, all approved.

Accountant mentioned that we depreciate all building costs—question reason if RRA is non-profit?

Treasurer's report approved- Jim Bisson motion, Jason 2nd, all in favor.

New Business:

Membership- 181 members, 119 returning, 62 new

Insurance- Mover covers insurance on building for 4 months until building is placed on slab. RRA when placed on slab.

Youth Archery Grant-Due date April 19th, \$3,000.00 max, average is \$1,500.00. Available for bows, arrows, t-shirts and promotional. Brew will apply.

State Shoot—All funds are collected. Place ad in Herald Thursday before shoot to thank sponsors and advertise. Jason will draw up design and send in. Brew motion, Grant 2nd, all in favor. Small paper tents will be placed on tables at Alerus with sponsors listed on them.

Target Assignments—Sacred Heart will do extra targets to decorate. A dump trailer will be available for brush, etc to dispose of after shoot. Nick spoke with fire marshall-don't be carried away with flammables. No hay bales, etc that could catch on fire.

Schedule: Jason—A plan for loading trailer (schedule will be drawn up for order on Sunday 3-22-15) trailer will be placed at range and then pulled to Alerus. Target vital replacement after the 3-17-15 3D league night-Max, Brew, Colter. State shoot committee meeting will be next two weeks until set up.

Setup Schedule, Thursday, 3-26-15, 7 am-10 pm. Friday, 3-27-15, 7 am-10 pm. Saturday, 3-28-15, 6:30 am.

300 Shoot off-Week of tournament.

3D Shoot off-Week after tournament.

Member Appreciation Night- April 17th or 24th at range. Burgers and Brats

Unfinished Business:

Do we list targets, computer, tv, building costs and any inventories so that it is available to show numbers in case over \$50,000 to re-establish non profit status?

State shoot coverage: Sadler's covers 300 Participants, 100 Spectators, property Damage? Colter is waiting on response from another company in California for quote. Motion made to leave up to Colter's discretion to purchase, Brew motion, Jason 2nd, all approved. Colter will contact Bob at Alerus with information regarding the insurance.

Youth Archery: Changes in program, more assistance, Marty is only instructor, possibility of day changes, etc. Have no problems in recruitment. Table till next meeting after State Shoot.

NDBA Foundation requesting RRA to be members of Foundation. \$1,000, this is separate entity from NDBA. Table till next meeting.

Adjourn, Brew 2nd. All infavor.

April 8, 2015

Red River Archers Board Meeting: Max Hoefs, Colter Dufault, Larry Kalash, Vicki Johnson, Darin Johnson, Nick Corbett, Jim Bisson, John Brewinski, Jason Whitesock, Marty Egeland, Grant Dunham, John Marchell, Jeff Sorum

Reading of minutes approved, Motion-Grant, 2nd –Jeff. All in favor. Approved.

Treasurer Report: Checking, Money Market balances. Profit from State Shoot is approximately \$3,000. Approval--motion-John Marchell, 2nd Jim, all in favor. Approved.

Old Business:

Alerus Center complimented RRA on State Shoot, cleanup and overall positive experience with organization. Would like RRA to consider using Alerus again. The only damages in facility was one arrow in wall. This was brought to their attention.

Jason Whitesock's father helped tremendously before, during and after shoot. A motion was made by Max, Brew second, all in favor, to present him with a \$100 gift card from Scheel's.

By-laws—Schedule separate meeting for final changes, 2 sections left: 1) Division of Treasury. 2) Budget. Committee—Colter, Vicki, Brew, Grant. After completing will mail out changed by-laws and then hold general meeting.

\$50,000 in Gross Receipts limit per year for non-profit, if continuously over then organization would have to apply as a different nonprofit type. Inventory targets RRA has on hand, Jason will put on google drive.

Youth Archery Grant-Due date April 19th, \$3,000.00 max, average is \$1,500.00. Available for bows, arrows, t-shirts and promotional. Brew will apply.

New Business:

3D targets in range are being shot out. Will post signage to try and limit amount of arrow shot directly by individuals to 2 not 30. Place targets at 40 yard line. Try to use buttes for majority of shots. McKenzie inserts, order 2 sets for each. Brew motion, Jim 2nd, all in favor.

New Printer/Scanner for office purchased by Larry and Jason, \$106.00

Hunter's Outlet in Thief River Falls sent a brochure for Overstock Sale of Archery inventory. Will post in range.

Stake building site for clay fill to raise up for the concrete contractors. Building will need to be raised up 22", possibly cheaper to use wood instead of concrete blocking. Lower outside then will be sheeted with metal sheeting to finish.

Appreciation Banquet-April 24th. Brew and Jim-committee for event. Jason has pricing for burgers and brats. \$1500.00 budget for food, rentals, door prizes—Max motion, Vicki 2nd, all in favor.

Marty has AIM Youth Trapshooting Group trying to earn funds for National competition. They will clean range before and after appreciation banquet. A \$500 donation will be given to youth group for their work. Bisson motion, Marchell 2nd, all in favor.

Unfinished Business:

2016 Game & Fish Grant- 75%-State, 25%-Club. Update/Upgrade the lighting in the whole range. Obtain quotes from 2 or more contractors. Motion-Max, Brew 2nd, All in favor.

Youth Archery Program--6 week program? Different Options? Jason has a couple of individuals that are interested in helping. Training for the individuals to coach and train youth, Youth Leadership Training. Table discussion

NDBA Foundation-\$1,000 or \$100/yr for 10 yrs. Elk standing, Promote Archery. Do we donate funds, or how much. Table discussion.

Electrical to new building-Jason will secure quotes from 3+ contractors.

HB Sound is interested in the sea crate that is in our yard. Max motion, Colter 2nd, all in favor.

May 13, 2015

Red River Archers Board Meeting: Max Hoefs, Colter Dufault, Larry Kalash, Vicki Johnson, Darin Johnson, Jim Bisson, John Brewinski, Jason Whitesock, Marty Egeland, Grant Dunham, Tim Dunham, John Marchell,

Review of minutes:

Amend: RRA is not applying for Youth Grant. And approve balance of minutes--Motion-John Marchell, 2nd Brew, All in favor.

Treasurer Report: Monthly expenses, Checking, Money Market balances. Profit from State Shoot is approximately \$5,000. Appreciation Dinner cost \$544.00
Approval--motion-Jason, 2nd Brew, all in favor. Approved.

Old Business:

By-laws—Meeting is scheduled for June 3 at 7 pm for final changes, 2 sections left: 1) Division of Treasury. 2) Budget. Committee—Colter, Vicki, Brew, Grant. After completing will mail out changed by-laws and then hold general meeting.

State Shoot-positive. NDBA write up had many positive comments. Raffle had \$1600 profit, all donated items except one bow.

Donation status for Cleaning-\$500 to Marty's group. This is a donation expense. Great job.

Unfinished Business:

Building and site: 2' block base \$2,800. 2' wood base-\$1,000-1,500. Sheeting also on lower outside edge. Grant motion, Marchell 2nd for the wood base expenditure.

We can start process for the slab now that the city approved and awarded permit. Go ahead and stake building area, Vicki's crew will come in and build up building site. Concrete contractor is waiting and ready. Next couple weeks barring the rain. \$8,000 for slab, approx. \$15,000 final mob, extension, service, garage door.

2016 Game & Fish Grant- 75%-State, 25%-Club. Update/Upgrade the lighting in the whole range. Jason will fill out application. Vendor did light analysis for range. Request for Proposal: 2 bids—1) Lighting. 2) Power to building. Suggestions to lower lights to height level of ductwork, also a surge arrestor on the incoming line. Industrial Park area usually has power surges, would help eliminate replacement of lights. Brew mentioned to email board with quote comparisons to get approval and send in grant application. Redo the lighting we will have no bulb, ballast changes-repairs. 10-15% energy savings. Do we go ahead or wait on bids? Colter-Table till next board meeting.

Youth Archery Program—Still receiving requests on website for youth program. Need ideas on having members assist and more involvement. Consider possibility of having on Monday evenings after league ends for approx. 4-6 weeks. Marty will draft letter to all RRA members to ask for assistance, will then bulk email.. Table till next meeting.

NDBA Donation, Table until Budget planning committee meeting in fall.

Tim Dunham presented Eagle Scout project for RRA—requested dimensions for size and storage area. Table top 48", bow case storage underneath-fit approx. 16 bows. He will draw up design and present at the next board meeting.

Scheel's requested using range for Employee Night, use a few Genesis bows, RRA member will be at range (Gary Grove) Vicki motioned, Jason 2nd, approved.

2015 Rhinehart Catalog is out, will table till league time.

Meeting Adjourned

June 10, 2015

Red River Archers Board Meeting: Max Hoefs, Colter Dufault, Vicki Johnson, Darin Johnson, Jim Bisson, John Brewinski, Jason Whitesock, Marty Egeland, Grant Dunham, Tim Dunham, Nick Corbett, John Marchell,

Review of minutes:

Amend: Tim Grant was not listed as attendee and inquiry detail from Tim was left out from his presentation. Brew motion, Grant 2nd, All in favor, pass.

Treasurer Report: Monthly expenses, Checking, Money Market balances. Concrete bill from slab was \$7,730.00. John Marchell motioned, Brew 2nd, all in favor. Approved

Old Business:

Status of Building--Site work done for slab. Slab is poured, 2' wall to be framed, lower sheeting removed—Volunteers needed to put up. Mover will be able to move building end of month. Requesting additional bids on removal of concrete that is the slabs on south side of range.

Game and Fish Grant-Lighting—Jason still working on it, requesting multiple bids.

Youth Archery discussion-Marty drafting letter to send out to members.

Island Status—Tim presented Drawings and 3D picture. Length of table 14', width 4'2", holds 12 bows each side. Approval of size—Vicki motion, Marchell 2nd, all in favor, Approved. Discussion on types of materials to use. Top-Wood and Acrylic, decide on items to set into top, arrows, logo and other items. Tim will contact Brew and Executive Committee within two weeks. Marchell motion, Vicki 2nd, all in favor, approve.

Scheel's using range-Postpone till Fall

Purchase Battery for lawn mower, Brew has been mowing yard.

Letter to Tony Anderson and Damontne discussing yard boundary. Signs posted also. Nick motion, Colter 2nd, all in favor, approved.

Bylaw Status and Discussion—

Treasury Duties Separation—One individual make deposits, one write checks and bookkeeping.

Membership Committee—Colter, Max, Jason, Jim Bisson

Budget Committee—Larry, Max, John Marchell

Liquidation Committee-Temporary to set up procedures.

Spending Limits & Budget—Create plan, exception, increases, etc.

Facilities—Plan stating access to range, rules to facility, office, targets, etc.

Marchell motion to adjourn, Darrin 2nd, all in favor, Adjourned

Minutes for Red River Archers

Call to Order

A monthly board meeting of Red River Archers was held on Nov. 11th, 2015 at the archery club.

It began at 7:00pm and was presided over by Colter Dufault, with Jason Whitesock as secretary.

Attendees

Voting members in attendance included:

Jason Whitesock	Colter Dufault	Darin Johnson	Marty Egeland
Grant Dunham	John Brewinski	Jim Bisson	John Marchell
Larry Kalash	Vicki Johnson		

Voting Members not in attendance included:

Max Hoefs	Nick Corbett		
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Guests in attendance included:

Tim Dunham			
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Approval of Minutes

A motion to approve the minutes of the previous September 2015 meeting was made by [John Marchell](#) and seconded by [John Brewinski](#).

The motion carried with 10 yea's in favor and 0 of nay's against.

Officers' Reports

Financial Report was presented by Larry Kalash

A motion to approve the financial report was made by [John Brewinski](#) and seconded by [Marty Egeland](#).

The motion carried with 10 yea's in favor and 0 of nay's against.

Agenda Items

Item Name: Island Update

Presenter: Tim Dunham

Discussion:

- Drawings of the island table tops were presented to the board.
- Cost to build two separate islands on casters with additional bow storage will be approximately \$2000.
- Design of the islands was previously voted on and approved by the board.
- Construction of the islands wouldn't happen until spring of 2016

Action Items:

Description: Board would like and updated cost estimate.

Assigned to: Tim Dunham Due date: 12/09/15

Motion: NA

Item Name: Website status update

Presenter: Jason Whitesock

Discussion:

- Sight hiccup a couple months ago when the Bluehost hosting service ran out. Got site back up and running within 24 hours.
- Membership database is about complete. Still working out a few bugs on the board member list. Testing of the online payment applications will be conducted in the next couple months.
- A small group mass email will be sent out in the next couple days to test functionality.
- Plan is to have mass email sent out for membership renewals by Dec. 15 so members will be able to sign into the website to renew their memberships for 2016.
- Jason will conduct meetings with individual small groups (memberships, leagues, and league scoring) to get content updated on the website.

Action Items:

Description: Continue the items above for 2016 year.

Assigned to: Jason Whitesock Due date: 12/15/15

Motion: NA

Item Name: Line of Credit (LOC) Application

Presenter: John Marchell

Discussion:

- John Marchell indicated that the by-laws didn't establish who on the board was approved to borrow money on the clubs behalf.
- Grant Dunham reviewed the by-laws and verified that the president and treasurer are given this permission within the by-laws. John thinks that the bank doesn't have a current copy of the by-laws.
- Fees for the LOC are ~\$250
- Club is applying for a \$20,000 Revolving LOC to pay for the site improvements that have already been completed.

Action Items:

Description of action item: Updated copy of By-laws needs to be sent to John Marchell

Assigned to: Vicki Johnson Due date: 11/13/15

Description of action item: Updated financial report needs to be sent to John Marchell

Assigned to: Larry Kalash Due date: 11/13/15

Motion: Moved by [John Brewinski](#) and seconded by [Jason Whitesock](#) that the club moves forward on the \$20,000 LOC application. The motion [carried](#) with [10](#) yea's in favor and [0](#) nay's against.

Item Name: 3D/300 Leagues

Presenter: Darin Johnson

Discussion:

- Darin Johnson and John Brewinski need to establish a date for the captains meeting.
- Score cards for 3D are going to change a bit. This will be discussed at the captains meeting.
- John Brewinski would like to figure out a better way for the scoring for 3D league. Feels that when a team that shows up with all their shooters and plays against a team with less shooters, that it can penalize the shooters that have their score dropped. The shooters with the dropped scores don't get to use that score to establish their handicap. John Brewinski had a side bar discussion with Grant Dunham about how we can make this work.

Action Items:

Description: Date for captains meeting will be Dec. 3rd, 2015

Assigned to: Darin Johnson and John Brewinski Due date: NA

Description: Meeting to review scoring

Assigned to: John Brewinski, Grant Dunham, Jason Whitesock Due date: Prior to captains meeting

Motion: NA

Item Name: Secretary Duties

Presenter: Vicki Johnson

Discussion:

- Vicki will be stepping down from her role as secretary, due to time constraints.
- Board supports her decision and is very appreciative of her 9 years of service to this position.
- Jason Whitesock will take ownership of the secretary duties until the next election.
- Executive committee needs to appoint an additional board member to fill Jason Whitesock's position.
- It was also indicated that Jeff Sorum has not been present at the majority of the meetings and will be contacted by the president.

Action Items:

Description: Send formal resignation letter to the executive committee

Assigned to: Vicki Johnson Due date: As soon as possible

Description: Contact Jeff Sorum about attendance at board meetings.

Assigned to: Max Hoefs Due date: As soon as possible

Description: Contact potential appointee to fill open board member position.

Assigned to: Executive Committee Due date: As soon as possible

Motion: NA

Item Name: Sanitary and Storm Sewer Extension Letter from the City of Grand Forks

Presenter: Larry Kalash

Discussion:

- We received a letter from the City of Grand Forks about an informational meeting being held at City Hall on Nov. 19th at 6:30pm to discuss a project in our area to install sanitary and storm sewers.

Action Items:

Description of action item: Attend informational meeting at City Hall. Report findings at Dec. meeting.

Assigned to: Larry Kalash and Colter Dufault Due date: 11/19/15

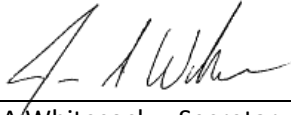
Motion: NA

Announcements

None

Adjournment

John Brewinski moved that the meeting be adjourned, and this was agreed upon at 8:08pm.



Jason A Whitesock – Secretary
Red River Archers

11/11/2015

Date of Approval

Minutes for Red River Archers

Call to Order

A monthly board meeting of Red River Archers was held on Dec. 9th, 2015 at the archery club.

It began at 7:00pm and was presided over by Max Hoefs, with Jason Whitesock as secretary.

Attendees

Voting members in attendance included:

Jason Whitesock	Colter Dufault	Darin Johnson	
Grant Dunham	John Brewinski	Nick Corbett	
Larry Kalash	Max Hoefs	Paul Byzewski	

Voting Members not in attendance included:

Jim Bisson	Marty Egeland	John Marchell	Jeff Sorum
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Guests in attendance included:

Vicki Johnson			
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Approval of Minutes

A motion to approve the minutes of the previous November 2015 meeting was made by [John Brewinski](#) and seconded by [Darin Johnson](#).

The motion carried with 9 yea's in favor and 0 of nay's against.

Officers' Reports

Financial Report was presented by Larry Kalash

A motion to approve the financial report was made by [John Brewinski](#) and seconded by [Darin Johnson](#).

The motion carried with 9 yea's in favor and 0 of nay's against.

Agenda Items

Item Name: Sanitary Sewer Update

Presenter: Colter Dufault

Discussion:

- City is still deciding if they are going to install gravel vs. pavement.
- Curb and gutter will be installed from 42nd west beyond our property. Curb will be low profile drive over style.
- We will be assessed around \$20,000 - \$30,000, based on the type of construction that is chosen. This will amount to approximately \$1,600/year in special assessments. This is about the amount per year that we pay to have the septic tank pumped out.
- Current plan has a 20% contingency on the project. Once the city gets closer to final design they will bring the contingency.

Action Items:

Description: NA

Assigned to:

Due date:

Motion: NA

Item Name: Scheels All Sports

Presenter: Max Hoefs

Discussion:

- Scheels would like to be more involved with the club.
- Willing to help out with shoots (donations/sponsorships).
- Not expecting anything in return.
- They would like to host kids events, RRA members would need to assist.
- The "Frosted Arrow" Tournament would be sponsored by Scheels.

Action Items:

Description: Discuss advertising and door prizes with Scheels.

Assigned to: Max Hoefs

Due date: NA

Motion: NA

Item Name: Membership Fee's

Presenter: Jason Whitesock

Discussion:

- Jason suggested membership fees shall be increased to cover the extra cost of the website and the fee's associated with the online PayPal transactions.
 - Annual Fee = \$130
 - Application Fee = \$30
 - Key Fob Fee = \$15
- Website fee's increased by ~\$310/year, PayPal charges 2.95% + \$0.30 / transaction.
- Grant thought we should develop a budget to determine if the fee's even need to be increased.
- With the increased amount of members (232) additional expenses are going to start to occur (Septic System, target butt replacement, cleaning fees, potential hiring out membership management). Since volunteer involvement within the club is very little we will have to start outsourcing t task's to get done. The people that are volunteering their time are putting in countless hours and are getting burnt out. Unless we can get people to help out the fees we will have to continue to increase fees to cover any additional cost.
- Darin and Colter agreed with Grant that due diligence should take place before just increasing the fees.

Action Items:

Description: NA

Assigned to:

Due date:

Motion: Moved by [John Brewinski](#) and seconded by [Nick Corbett](#) that the club increased the membership fees as proposed above. The vote concluded with 4 yea's in favor and 4 nay's against. Tie breaker vote by Max was in favor, motion carried.

Item Name: By-laws Committee

Presenter: Grant and Vicki

Discussion:

- Updated by-laws were distributed by Vicki.
- Due to time John Brewinski suggested we should table the discussion about the by-laws until the January meeting.

Action Items:

Description: Review By-Law amendments

Assigned to: All Board Members Due date: 1/13/16

Motion: NA

Announcements

Max introduced Paul Byzewski as the replacement board member due to Vicki's resignation and Jason stepping up to fill the secretary position.

Adjournment

[Max Hoefs](#) moved that the meeting be adjourned, and this was agreed upon at 8:07pm.